

# Tenant Miscellaneous Functionalities

## How do i change my email address as a tenant?

To change your email address as a tenant, please login to home page, hover mouse over your name on the upper right corner of the screen and select "My profile". From your profile edit your email address and select save on the the bottom of the page (for a visual see attached screen shot).

Once you successfully completed this task, your landlord/property manager will automtacially receive an email notification to this effect where they can push a button to update their profile of you on their dashboard.

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